

IRON RANGE HOCKEY ASSOCIATION REGULAR BOARD MEETING



1-Jul-20

Admin:

Facilitator	Chris Roose
Scribe	Jill DuBord
Time Keeper	Matt Heinzl

Attendees:

✓ Chris Roose - President	✓ Matt Heinzl	<input type="checkbox"/>	<input type="checkbox"/>
✓ Tim Lystila – Vice President	✓ Doug Bourdeau	<input type="checkbox"/>	<input type="checkbox"/>
✓ Perry Wooden - Treasurer	<input type="checkbox"/> Mark Menhennick	<input type="checkbox"/>	<input type="checkbox"/>
✓ Jill DuBord - Secretary	✓ Brett Nelson	<input type="checkbox"/>	<input type="checkbox"/>
✓ Jayne Mattias	✓ Kristin Knapp	<input type="checkbox"/>	<input type="checkbox"/>
✓ Betsy Dank	✓ Dale Hopper	<input type="checkbox"/>	<input type="checkbox"/>

Agenda Item:	Purpose (Alignment / Decision)	Start Time	Moderator	
<input type="checkbox"/> Call to Order ▫	Alignment	6:39	Team	Meeting called to order at 6:39 pm.
<input type="checkbox"/> Review Agenda/Approve Agenda ▫ Review Agenda; Additions? Omissions? ▫ Review Ground Rules	Decision-Should any topics be added, removed, or changed for this week's discussion?	6:40	Chris	Jill added gun raffle to the agenda. Motion to approve agenda by Betsy supported by Doug. Motion carried
<input type="checkbox"/> Review Minutes/Approve Minutes	Alignment	6:41	Team	Minutes of May 6, 2020 and the continuation meeting June 3, 2020 to be approved. Motion by Jill and supported by Betsy. Motion carried.
<input type="checkbox"/> Treasurers Report ▫ Review Cash Flow ▫ Review P&L Fiscal Year Comparison ▫	Alignment	6:53	Perry	The Treasurers report was presented by Perry. A motion was made by Tim to pay Finley Technology \$550. Supported by Betsy. Motion carried. End of the year books are going to the accountants on July 6.
<input type="checkbox"/> Communications ▫	Alignment	6:45	Chris	A thank you was received from the Ishpeming High School graduating class of 2020. Received \$1,500 from Marquette Community Foundation for Project Zebra 2. UPPCO gave \$300 for Tim's volunteering.

<input type="checkbox"/> Public Comment on Agenda Items <ul style="list-style-type: none"> ▫ 3 Minute Limit per person ▫ 15 Minutes on any one topic ▫ No complaints ▫ Comments shall follow board protocol and complaints will follow policy 	Alignment	6:50	Chris	None
<input type="checkbox"/> New Business <ul style="list-style-type: none"> ▫ A: Recommendation on Budget ▫ B: Set Registration Rates ▫ C: Timeline and Duties for Registration/Raffle ▫ D: Set Season Calendar ▫ E: Determine COVID 19 Refund Policy and decide what we are doing if/when a kid is infected ▫ F: Pick the Financial Aid/Scholarship committee ▫ G: Gun Raffle 	A Decision B Decision C Alignment/Decision D: Decision E: Alignment/Decision F: Decision	7:00	A: Chris and Perry B: Chris C: Chris D: Chris E: Betsy F: Jill G: Jill	A and B: Betsy made a motion to increase the registration rates across the board by 5% with exception of LTS and per recommendation of bookkeeper and Treasurer decrease the regular raffle prizes by \$1000. Supported by Jill. Motion carried. Need to maximize the pasty raffle which can bring in \$1000-\$1200. Also need to maximize the regular raffle as well as the gun raffle. C: Need to work on raffle ASAP. Jill to get in touch with Kristin and Karen. Need to make sure that the 2 raffles are on the registration page and concession stand duties. D: Start Date October 10, 2020. High school to tentatively start on November 2, 2020. No hockey on Ocotober 31, November 14 and 15 E: Tabled until next meeting/agenda. Hardship Refund F: The Financial Aid/Scholarship committee is Karen, Perry, and Kristin. G: We will be using Wilderness Sports and will need to get the raffle license process going.
<input type="checkbox"/> Committee Reports <ul style="list-style-type: none"> ▫ A Standing Committees ▫ B Ad hoc Committees ▫ C 	A Update B Update C	7:44	A: B: C:	A: The Grant Committee has met a couple of times during the month of June. We have received \$1600 for Project Zebra 2 from the Community Fund of Marquette County. We did apply for the West End Health Foundation grant. The grant would be for costs related to the extra cleaning supplies and supplies that will provided to the concession stand workers if we are to have one. B: COVID Ad hoc committee is made up of Dale, Brett, Kristin, Betsy, Jayne and Jill
<input type="checkbox"/> Old Business <ul style="list-style-type: none"> ▫ A ▫ B ▫ C 	A: Update B C	7:45	A: B: C:	A: None

<input type="checkbox"/> Board Member Comments <ul style="list-style-type: none"> ▫ 5 Minutes total round table ▫ Items missed and essential ▫ Board member shall ask for New Business 	Alignment	7:47	Team	Perry mentioned the MAHA summer meeting is online. Tim - 1 st read of the IRHA 8U Team composition and 8U State Tournament Selection Policy. Extended the deadline for the coaching cards to July 31, 2020. Betsy - had 1 st read of the updated concession procedure. We would like the board team liaison at the parents meeting.
<input type="checkbox"/> Public Comment <ul style="list-style-type: none"> ▫ 3 Minute Limit per person ▫ 15 Minutes on any one topic ▫ No complaints Comments shall follow board protocol and complaints will follow policy	Alignment	8:13	Chris	None
Adjournment	Alignment	8:14	Chris	Motion to adjourn the meeting by Betsy, supported by Tim. Motion carried. Adjourned at 8:14 pm Next Meeting is August 5, 2020

Action Items

Date Added	Action Item	Due	Complete	R	A	C	I
6/3/2020	Position Exemption of Duties Policy Update		<input type="checkbox"/>	JD			
6/3/2020	Locker Room Attendants Policy		<input type="checkbox"/>	JD			
6/3/2020	Refund/Clarification for High School/Midgets in the Refund Policy		<input type="checkbox"/>	CR			
			<input type="checkbox"/>				
			<input type="checkbox"/>				

	For Further Discussion, at end of meeting or at subsequent meeting.	Due	Complete	Respons
			<input type="checkbox"/>	
			<input type="checkbox"/>	
			<input type="checkbox"/>	
			<input type="checkbox"/>	

Board Member	Term
Chris Roose	4/1/2018 to 3/31/2021
Tim Lystila	4/1/2020 to 3/31/2023
Jayne Mattias	4/1/2018 to 3/31/2021
Perry Wooden	4/1/2018 to 3/31/2021
Dale Hopper	4/1/2020 to 3/31/2023
Betsy Dank	4/1/2018 to 3/31/2021
Matt Heinzl	4/1/2020 to 3/31/2023
Jill DuBord	4/1/2019 to 3/31/2022
Doug Bourdeau	4/1/2019 to 3/31/2022
Mark Menhennick	4/1/2019 to 3/31/2022
Brett Nelson	4/1/2019 to 3/31/2022
Kristin Knapp	4/1/2019 to 3/31/2022

IRHA Meeting Ground Rules:

1. **Show up on time and be prepared:**
2. **Stay mentally and physically present:**
3. **Contribute to meeting goals:**
4. **Attack the problem, not the person:**
5. **Drive resolutions and bring issues to closure:**
6. **Minutes will be sent within 24 hours of Adjournment**
7. **Complaints follow board policy**